

BARREAU DE LAVAL
MINI CONGRÈS

FORMATION CONTINUE
1.5 heure

L'art de la numérisation compétente des
documents juridiques en 2019 :
numérisation, synchronisation,
sauvegarde et sécurité!
+ 100 SITES, LOGICIELS ET OUTILS
D'INTÉRÊT POUR AVOCAT(E)S
(15h15 à 16h45)

CONFÉRENCIERS

Daniel Gadoury, Courtier immobilier
GROUPE SUTTON EXCELLENCE INC.

Me Jean L. Beauchamp, avocat
ME JEAN L. BEAUCHAMP AVOCAT INC.

23 JANVIER 2019

INITIATIVES DE DÉMATÉRIALISATION DE L'INFORMATION JURIDIQUE AU QUÉBEC ET AU CANADA

Initiatives québécoises

Notarius

<https://notarius.com/>

Juriportail

<https://www.barreau.qc.ca/pdf/journal/vol36/no13/juriportail.html>

Centre d'accès à l'information juridique (CAIJ)

<https://www.caij.qc.ca/>

Lexum

<https://lexum.com/fr/>

Ministère de la justice du Québec

<https://www.justice.gouv.qc.ca/>

Jurisconcept

<https://www.jurisconcept.ca/fr/logiciel-gestion-cabinet-avocat/>

Laboratoire de Cyberjustice/
Cyberjustice Laboratory

<https://www.cyberjustice.ca/>

<https://www.professionnumerique.ca/home>

DOCURIUM ESPACE PROFESSIONNEL

<https://site.docurium.ca/fr/>

TODOC de Lafortune Technologies

<https://site.todoc.ca/fr/>

Initiatives canadiennes

Centre canadien de technologie judiciaire/
Canadian Centre for Court Technology

http://cfcj-fcjc.org/sites/default/files/docs/news_and_views/CCCT-CCTJ%20CFCJ-FCJC%20Announcement.pdf

Institut canadien d'information juridique/
Canadian Legal Information Institute

<https://www.canlii.org/fr/ca/>

LA NÉCESSITÉ D'UN CADRE JURIDIQUE UNIFORME POUR
LA DÉMATÉRIALISATION DE L'INFORMATION ET
L'ÉTABLISSEMENT DE POLITIQUES DE CERTIFICATION

Le Guide des TI du Barreau du Québec

<http://guideti.barreau.qc.ca/>

Code de déontologie des avocats, RLRQ, c. B-1, r.3.1

<http://legisquebec.gouv.qc.ca/fr/ShowDoc/cr/B-1,%20r.%203.1>

La politique de certification ICP de Notarius

<https://notarius.com/wp-content/uploads/2015/11/icp-notarius-politique-certification.pdf>

La politique de certification du CCQ de Notarius

<https://notarius.com/wp-content/uploads/2015/11/icp-ccq-politique-certification.pdf>

L'Organisme d'autoréglementation du courtage immobilier du Québec

<https://www.oaciq.com/fr//>

EZMAX

<https://www.ezmax.ca/fr>

EZMAX

<https://www.ezmax.ca/fr/produits/logiciel-gestion-comptabilite/agence>

GED

<https://www.ezmax.ca/fr/produits/gestion-electronique-documents/agence>

eZsign

<https://www.ezmax.ca/fr/produits/signature-electronique>

e-Z-Display

<https://www.ezmax.ca/fr/produits/solution-affichage-numerique>

-5-

OUTILS DE NUMÉRIISATION

NUMÉRISEURS DE PRODUCTION

Numériseur d'image FUJITSU fi-7700 (6770)

<http://www.fujitsu.com/ca/fr/products/computing/peripheral/scanners/fi/production/fi7700/index.html>

imageFORMULA DR-X10C Scanners Production

<http://www.canonquebec.com/products9ec7.html?m=gp&pid=515&lang=fr>

MULTI-FONCTIONS (MFP)

Imprimantes multifonctions couleur imageRUNNER ADVANCE

Canon iRA C5540i

<https://www.groupect.com/content/uploads/2017/06/Canon-imageRUNNER-ADVANCE-C5500i-FR-1.pdf>

<http://www.canon.ca/fr/entreprise/apprendre-plus/notre-gamme-primee-de-produits/color-imagerunner-advance-prix>

NUMÉRISEURS OFFRANT LE MEILLEUR QUALITÉ-PRIX

Fujitsu ScanSnap iX500 – iX1500 – SV600

<http://www.fujitsu.com/ca/fr/products/computing/peripheral/scanners/scansnap/>

Canon DR-M260 Desktop Document Scanner

http://canon.ca/fr/produit?name=imageFORMULA_DR-M260&category=/fr/produits/numeriseurs-entreprise-et-pro-photo-et-video/departemental-et-production

<https://www.lucion.com/filecenter-scanners.php>

NUMÉRISEURS DE LIVRES

IRIScan Book 5 Wifi (Canon)

<http://www.irislink.com/FR/c1648/IRIScan-Book-5---IRIScan-Book-5-Wifi---Scanneur-de-livres.aspx>

LOGICIELS DE NUMÉRISATION

FUJITSU PAPERSTREAM CAPTURE

<http://www.fujitsu.com/ca/fr/products/computing/peripheral/scanners/fi/software/ps-capture/ps-capture.html>

FILECENTER 10 Pro

<https://www.lucion.com/>

<https://www.youtube.com/watch?v=DSBqBTT0Pb0>

-7-

PAPERPORT 14.5 Professional

<https://www.nuance.com/fr-fr/print-capture-and-pdf-solutions/optical-character-recognition/paperport-for-pc/professional.html>

DAYLITE 6

<https://www.marketcircle.com/>

+

iOSXPRT

<https://iosxpert.biz/en/>

+

DayliteDocs

<https://iosxpert.biz/en/plugins-for-daylite/#daylitedocs>

Microsoft OneNote (Microsoft Office 365)

<https://www.onenote.com/?public=1&wdorigin=ondcauth2%2Condc&omkt=fr-FR>

Apple Notes

<https://support.apple.com/fr-ca/guide/notes/welcome/mac>

Scanner Pro

<https://itunes.apple.com/us/app/scanner-pro/id333710667?mt=8>

-8-

SYNCHRONISATION

OUTILS DE SYNCHRONISATION

Apollo Cloud

<https://www.promise.com/fr/Products/Apollo>

Acronis True Image 2019

<https://www.acronis.com/fr-fr/homecomputing/thanks/acronis-true-image-2019/>

+

GeekSquad

<https://www.bestbuy.ca/fr-CA/geek-squad-services/services-geek-squad.aspx>

SYNC.COM (2FA)

<https://www.sync.com/>

iCloudDrive

<https://www.icloud.com/>

L'embaras du choix :

<https://www.capterra.com/file-sync-software/>

-9-

OUTILS DE SAUVEGARDE

DROBO

<https://www.drobo.com/>

DISQUES DUR EXTERNE (HD/SSD)

LaCie

<https://www.lacie.com/ca/fr/>

WesternDigital

<https://www.wd.com/ca-fr/>

BACKBLAZE

<https://www.backblaze.com/cloud-backup.html>

ARQBACKUP

<https://www.arqbackup.com/>

Sauvegardes et restaurations sous Mac avec TIME MACHINE

<https://support.apple.com/fr-ca/HT201250>

Sauvegardes et restaurations sous PC avec Windows 10

<https://support.microsoft.com/fr-ca/help/4027408/windows-10-backup-and-restore>

L'embaras du choix

<https://www.pcmag.com/article2/0,2817,2288745,00.asp>

-10-

SÉCURITÉ

Le débat est-il enfin clos?

Carpenter v. United States, No. 16-402 (22 juin 2018)

https://www.supremecourt.gov/opinions/17pdf/16-402_h315.pdf

<https://www.nytimes.com/2018/06/22/us/politics/supreme-court-warrants-cell-phone-privacy.html>

DÉCHIQUETTEUSES

DESTRUCTION DES PAPIERS CONFIDENTIELS CATÉGORIE 6

IDEAL-MBM Destroyit 2604SMC – Type II – Niveau 6

https://www.oreweb.ca/contents/en-ca/p689_destroyit_2604_government_approved_cross_cut_office_paper_shredder.html

CAMÉRAS DE SURVEILLANCE

ARLO ULTRA 4K

<https://arlo.com/fr/products/arlo-ultra/default.aspx?cid=de-arlo-srch>

UNE SOURCE D'INSPIRATION...D'OUTRE MER

GUIDE PRATIQUE LES AVOCATS ET LE REGLEMENT GENERAL SUR LA PROTECTION DES DONNEES (RGPD)

https://www.cnb.avocat.fr/sites/default/files/documents/guide_rgpd_avocats-2018.pdf

-11-

100+ LOGICIELS, SITES, OUTILS ET TRUCS D'INTÉRÊT POUR AVOCATÉS

1PASSPORT <https://1password.com/>

ACTIONS <https://us.moleskine.com/actions/p1230>

ACUITY SCHEDULING <https://acuityscheduling.com/>

ADOBE ACROBAT READER <https://get.adobe.com/fr/reader/>

ADOBE SCAN

<https://itunes.apple.com/ca/app/adobe-scan/id1199564834?mt=8>

<https://www.numerama.com/tech/263353-adobe-scan-lappli-gratuite-pour-scanner-des-docs-depuis-un-smartphone.html>

AEON TIMELINE <https://www.aeontimeline.com/>

AGENDA <https://agenda.com/>

AIRTABLE

https://try.airtable.com/creativeteams?utm_source=google&utm_campaign=airtable_deskdisc_r&utm_term=airtable&utm_content=242727462887&utm_extra2=1t1&qclid=Cj0KCQjw28_XBRDhARIsAEk21FilvwaAUzm_gXaaJhijWdj_0RyXdgZ1o6-G-n6zTknz6iR3uakYWoaAqKzEALw_wcB&r=aHR0cHM6Ly93d3cuZ29vZ2xlLmNhLw%3D%3D

AMAZON.CA/AMAZON.COM <https://www.amazon.ca/>
<https://www.amazon.com/>

ANTIDOTE 10 <https://www.antidote.info/>

-12-

ANYLIST <https://www.anylist.com/>

ASANA <https://asana.com/fr>

ATLAS D'ANATOMIE HUMAINE 2019

<https://www.visiblebody.com/fr/anatomy-and-physiology-apps/>

AUDIO MEMOS <https://imesart.com/products.php?pid=1>

AUDIO NOTES

<https://itunes.apple.com/us/app/audionote/id369820957?mt=8>

*BACKBLAZE https://www.backblaze.com/cloud-backup-ad.html?qclid=Cj0KCQjw28_XBRDhARIsAEk21FiqOSZM3sU60trmG

[pK2KuycSI7jgEvGmt8 TkTI LOgksmN95HrG8EaAp3GEALw wcB#1056](#)

BACKUP/SAUVEGARDE (WINDOWS 10)

<https://support.microsoft.com/fr-ca/help/17143/windows-10-back-up-your-files>

BLINKIST <https://www.blinkist.com/>

BOOKENDS <https://www.sonnysoftware.com/>

BOOM 3D <https://www.globaldelight.com/boom/index.php>

*BOX <https://www.box.com/fr-fr/home>

BUSYCAL 3 <https://www.busymac.com/busycal/>

BUSYCONTACTS

<https://www.busymac.com/busycontacts/index.html>

-13-

CAKE <https://appadvice.com/app/cake-live-stream-video-chat/1097494881>

CALCULATOR 2/ MYSCRIPT CALCULATOR

<https://itunes.apple.com/us/app/myscript-calculator/id1304488725?mt=8>

CALENDAR 5 <https://readdle.com/fr/calendars5>

CALM <https://www.calm.com/>

CAMARAD <https://www.camarad.ca/>

CARMANAGER

<https://play.google.com/store/apps/details?id=com.kiwiobjects.carmanager&hl=en>

CLEANMYMAC <https://macpaw.com/fr/cleanmymac>

CLIO <https://www.clio.com/> (Support 24/5)

CLUBCAGE <https://club.cage.ca/fr/>

CONSTAT AMIABLES <https://itunes.apple.com/ca/app/constat-amiable/id1200509268?l=fr&mt=8>

CONTACTS SYNC <https://contactssyncforgmail.com/>

CUBINOTE PRO <https://www.cubinote.com/>

DAILYNOTES <http://www.dailynotes.biz/>

DAYONE <http://dayoneapp.com/>

DAYLITE <https://www.marketcircle.com/fr>

-14-

DEVONthink

<https://www.devontechnologies.com/products/devonthink/overview.html>

DOCREVIEWPAD <https://www.litsoftware.com/docreviewpad-more/>

DOXIE <http://www.getdoxie.com/>

DRAGON NATURALLY SPEAKING 15

<https://www.nuance.com/dragon/business-solutions/dragon-professional-individual.html>

DUET <https://www.duetdisplay.com/>

EMAIL ARCHIVER PRO <https://emailarchiverpro.com/>

*EVERNOTE <https://evernote.com/intl/fr>

EXHIBIT VIEW <http://www.exhibitview.net/tutorials/>

FACETIME <https://support.apple.com/fr-ca/HT204380>

*FACTBOX <https://www.getfactbox.com/#/>

FANTASTICAL 2 <https://flexibits.com/fantastical>

FICHIERS/FILES <https://support.apple.com/fr-ca/HT206481>

FILECENTER 10 Pro <https://www.lucion.com/filecenter-overview.html>

FIPLAB <https://fiplab.com/apps/window-manager-for-mac>

FOCUSLIST <https://itunes.apple.com/ca/app/focuslist-focus-timer-and-daily-planner/id1083376166?mt=8>

FULL CONTACT <https://www.fullcontact.com/>

-15-

GASBUDDY <https://www.gasbuddy.com/>

GEEK SQUAD
https://www.bestbuy.ca/fr-CA/geek-squad-services/home-membership.aspx?icmp=gshmmvi-brandstore_fr&fromBrandStore=geek%20squad

GOODNOTES 5

<https://www.goodnotes.com/>

<https://www.igen.fr/app-store/2019/01/goodnotes-5-le-carnet-de-notes-ios-se-perfectionne-106530>

GOOD READER

<https://www.goodreader.com/>

GYROSCOPE <https://gyrosco.pe/>

HEADSPACE <https://www.headspace.com/>

HOMEKIT <https://www.apple.com/xf/shop/accessories/all-accessories/homekit>

*iCloud Drive <https://www.apple.com/ca/fr/icloud/>

iGENERATION <https://www.igen.fr/>

iJustice

https://www.youtube.com/channel/UCey_c7U86mJGz1VJWH5CYPA

iOS12 <https://www.apple.com/ca/fr/ios/ios-12/>

iMAZING <https://imazing.com/fr>

iPad Pro 2018 <https://www.apple.com/xf/shop/buy-ipad/ipad-pro>

-16-

iPhone XS MAX <https://www.apple.com/xf/shop/buy-iphone/iphone-xs>

iPrint&Label <https://www.youtube.com/watch?v=YoKtci9ktCk>

JURISÉVOLUTION 10 WEB

https://www.youtube.com/watch?v=QWX_au-KKKE

KAHOOT! <https://kahoot.com/>

LA PRESSE + <https://www.lapresse.ca/>

LE JOURNAL DU BARREAU <https://itunes.apple.com/fr/app/journal-du-barreau/id1138416081?mt=8>

LEXBOX <https://lexum.com/fr/produits/lexbox/>

LIQUIDTEXT <https://www.liquidtext.net/>

LIVESCRIIBE <https://www.livescribe.com/site/?lang=fr>

LIVRES/BOOKS <https://www.apple.com/ca/fr/apple-books/>

LOCALISER <https://support.apple.com/fr-ca/explore/find-my-iphone-ipad-mac-watch>

LOTERIES <https://loteries.lotoquebec.com/fr/informations-pratiques/application-mobile>

MACLIFE <https://www.zinio.com/ca-fr/maclife-m2625>

MACS IN LAW <http://www.macsinlaw.com/>

MACS IN LAW OFFICES (“MILO”) (GOOGLE GROUP) (Randy Singer)

-17-

[https://www.google.ca/search?q=MACS+IN+LAW+OFFICES+\(MILO+GROUP\)&rlz=1C5CHFA_enCA767CA767&oq=MACS+IN+LAW+OFFICES+\(MILO+GROUP\)&aqs=chrome..69i57.399j0j4&sourceid=chrome&ie=UTF-8](https://www.google.ca/search?q=MACS+IN+LAW+OFFICES+(MILO+GROUP)&rlz=1C5CHFA_enCA767CA767&oq=MACS+IN+LAW+OFFICES+(MILO+GROUP)&aqs=chrome..69i57.399j0j4&sourceid=chrome&ie=UTF-8)

MACUPDATE <https://www.macupdate.com/>

MAILHUB <http://dervishsoftware.com/>

MAILPILOT 3 <https://mailpilothq.com/>

MANUEL MSD <https://www.merckmanuals.com/fr-ca/professional>

MATCHA 3.1 <https://www.matchaapp.com/>

MESURES <https://support.apple.com/fr-ca/HT208924>

MINT <https://www.mint.com/>

MINDNODE <https://mindnode.com/>

MOLESKINE JOURNAL <https://us.moleskine.com/moleskine-journal/p0481>

MOLESKINE NOTES <https://itunes.apple.com/us/app/moleskine-notes/id1087284650?mt=8>

MOMONDO <https://itunes.apple.com/us/app/moleskine-notes/id1087284650?mt=8>

MOVES <https://moves-app.com/>

NEBO <https://www.myscript.com/fr/nebo/>

NOTABLITY <http://gingerlabs.com/>

-18-

NOTEBOOK <https://www.notebooksapp.com/>

NOTES WRITER PRO <https://itunes.apple.com/us/app/notes-writer-pro-sync-share/id1422480068?mt=8>

NOTION <https://www.notion.so/>

ODOHYBRID

https://play.google.com/store/apps/details?id=ca.odotrack&hl=fr_CA
<https://itunes.apple.com/ca/app/odohybrid/id1015260233?mt=8>

ODOTRACK <http://www.odotrack.com/fr-ca/>

*OFFICE 365 <https://www.office.com/>

OMNI GROUP <https://www.omnigroup.com/>

OMNIFOCUS 3 <https://www.omnigroup.com/omnifocus/>

*ONEDRIVE <https://onedrive.live.com/about/fr-fr/>

ONENOTE

<https://www.onenote.com/?public=1&wdorigin=ondcauth2%2Condc&omkt=fr-FR>

P\$SERVICE.MOBILE.VDM

<https://www.statdemtl.qc.ca/fr/infos-pratiques/pservicemobile.html>

PAPERPORT PROFESSIONAL 14

<https://www.nuance.com/fr-fr/print-capture-and-pdf-solutions/optical-character-recognition/paperport-for-pc/professional.html>

PAPER STREAM CAPTURE

<http://www.fujitsu.com/global/products/computing/peripheral/scanners/fi/software/ps-capture/ps-capture.html>

-19-

PARALLELS DESKTOP 14

<https://www.parallels.com/fr/products/desktop/>

PATHFINDER 8 <https://cocoatech.com/#/>

PDF CONVERTER

https://play.google.com/store/apps/details?id=com.cometdocs.pdfconverterultimate&hl=en_US

<https://itunes.apple.com/us/app/pdf-converter-by-readle/id447444215?mt=8>

PDFEXPERT 6 https://www.youtube.com/watch?v=_Jrg8txgDVo

PDFPEN PRO <https://smilessoftware.com/pdfpenpro>

PERFECTIT <http://www.intelligentediting.com/>

PERISCOPE <https://www.pscp.tv/>

PLAN <https://www.apple.com/ca/fr/ios/maps/>

POCKET <https://getpocket.com/>

PRINTOPIA <https://www.decisivetactics.com/products/printopia/>

P-TOUCH EDITOR

<http://www.brother.com/product/dev/label/editor/index.htm>

READDLE <https://readdle.com/fr>

SCAN2PDF

<https://play.google.com/store/apps/details?id=pl.pwrdevelopers.scan2pdf&hl=fr>

SCANBOT PRO <https://scanbot.io/en/index.html>

-20-

SENDANYWHERE <https://send-anywhere.com/>

SETAPP

https://setapp.com/?campaign=setapp_search_textad_bkw_brand_en&ci=697064817&adgroupid=36864411740&adpos=1t1&ck=setapps&targetid=aud-300364119343:kwd-279628865400&match=p&gnetwork=g&creative=237466732312&placement=&placecat=&accname=setapp&gclid=Cj0KCQjw28_XBRDhARIsAEk21Fj1YddWpq5KAr33yrF0zIZGE0p_2notVs3nOx9r-9U0zW_MTHzttEgaAj7VEALw_wcB

SIMPLENOTE <https://simplenote.com/>

SKYPE <https://www.skype.com/fr/discover/>

SMALLCUBED <https://smallcubed.com/>

SMS TO TEXT

https://play.google.com/store/apps/details?id=com.smeiti.smstotext&hl=fr_CA

STOCARD

<https://itunes.apple.com/ca/app/stocard-cartes-de-fid%C3%A9lit%C3%A9/id444578884?l=fr&mt=8>

https://play.google.com/store/apps/details?id=de.stocard.stocard&hl=fr_CA

SYNC.COM <https://www.sync.com/>

TARGUS USB-C UNIVERSAL QUAD HD (QVHD) DOCKING STATION

<https://us.targus.com/products/usb-c-universal-quad-hd-docking-station-dock520usz>

TAXES <https://itunes.apple.com/ca/app/id552781659>

-21-

TEXTEXPANDER (TypeIt4Me v. Typinator v. TextExpander v. aText)

<https://textexpander.com/>

THINGS <https://culturedcode.com/things/>

THOUGHT TRAIN 2 <https://www.thoughttrain.cc/thought-train-2/>

TILE

+

TILE APP <https://www.thetileapp.com/en-us/how-it-works>

TIMELY + MEMORY TRACKER <https://timelyapp.com/>

TIME MACHINE <https://support.apple.com/fr-ca/HT201250>

TIMEPAGE <https://itunes.apple.com/app/apple-store/id989178902?mt=8>

TODOIST <https://fr.todoist.com/>

TRANSCRIPTPAD <https://www.litsoftware.com/transcriptpad/>

*TRIALDIRECTOR <https://www.youtube.com/watch?v=5S2VcpeYsVI>

TRIALPAD <https://www.litsoftware.com/trialpad/>

TVA NOUVELLES <http://www.tvanouvelles.ca/>

UNFADE PRO <https://unfade.io/en/index.html>

WALLET <https://support.apple.com/fr-ca/HT204003>

WAZE <https://www.waze.com/fr/>

WORDRAKE <https://www.wordrake.com/>

-22-

XMIND https://www.mindgenius.com/Test/best-value-mindmapping.aspx?gclid=Cj0KCQjw28_XBRDhARIsAEk21FgtnZAwq4LmF4U0GNw3fzdrn-g4rFk23yOyJW2zEocyKPYaNXEMawQaAkYJEALw_wcB

ZOOM <https://zoom.us/>

* AVERTISSEMENT Configuration d'identification à 2 facteurs requise et mandatoire <https://support.apple.com/fr-fr/HT205075> en raison du fait que les données peuvent être hébergées à l'extérieur du Canada. Le transfert ou l'archivage de données confidentielles avec ces applications n'est pas recommandé.

SITES D'INTÉRÊTS POUR LES JURISTES EN 2019

ABA TECHSHOW 2019 (27 février 2019 au 2 mars 2019, Chicago, USA) <http://www.techshowsponsorships.com/>

CARL PULLEIN (Working with Work, Evernote, Todoist, Productivity Mastery Series) <http://www.carlpullein.com/>

GTD (David Allen) <https://gettingthingsdone.com/>

KEEP PRODUCTIVE (Francesco D'Alessio) <https://www.youtube.com/channel/UCYyaQsm2HyneP9CsIOdihBw>

WWDC <https://developer.apple.com/wwdc/>

ZONE OF TECH (Daniel) <https://www.youtube.com/ZONEofTECH>

TENDANCES 2019-2020

Assistants vocaux

Google Assistant (Google Home)

Alexa d'Amazon (Amazon Echo)

Siri d'Apple (Home Pod)

iPhone 11

MacMini 5

New iPod

Disparition de l'Apple TV

Huawei

POUR CELLES ET CEUX QUI SE CHERCHENT UN HOBBY

DRONES

<https://www.dji.com/>

POUR LES INCONDITIONNELLES ET LES INCONDITIONNELS DU PAPIER

<https://www.daytimer.ca/daytimer/browse/product/2-Page-Per-Day+Original+Planner+Refill+Desk+Size/92010>

FOIRE AUX QUESTIONS

